

## Appointments Etc Panel

### Thursday, 21 June 2018, 11.15 am

#### Present:

#### Minutes

Mr S E Geraghty (Chairman), Mr A I Hardman,  
Ms K J May (Vice Chairman), Mr A C Roberts,  
Ms C M Stalker and Mrs E B Tucker

#### Available papers

The Agenda papers (previously circulated), a copy of which will be attached to the signed Minutes.

**1148    Named  
         Substitutes**

None.

**1149    Apologies and  
         Declarations of  
         Interest**

None.

**1150    Confirmation of  
         Minutes**

**RESOLVED:** that the minutes of this meeting be circulated to Members of the Panel and be signed by the Chairman in the light of any comments on their accuracy received within 7 days of their circulation.

**1151    Exclusion of  
         Press and  
         Public**

**RESOLVED:** that the press and public be excluded from the meeting for the following item as is likely that exempt information relating to any individual will be disclosed and the public interest in maintaining the exemption outweighs the public interest in disclosure.

**1152    Appointment to  
         the Role of  
         Head of Human  
         Resources and  
         Organisational  
         Development**

*This minute is a fair summary of the discussion in exempt session*

The Panel considered the report of the Chief Executive which set out the recruitment process for the post of Head of Human Resources and Organisational Development.

Following approval by the Panel, the post had been filled on an interim basis following the departure of the former postholder in July 2017. The Appointments Panel had also authorised the Chief Executive in consultation with the Cabinet Member with responsibility for Transformation and Commissioning to proceed with the recruitment process for permanent recruitment to the post. The job description and person specification were approved at the same time.

The recruitment had taken place in accordance with the process agreed by the Appointments Panel:

- A long listing desktop exercise was undertaken by the Chief Executive in consultation with the Cabinet Member for Transformation and Commissioning, supported by the Director of Commercial and Commissioning and Strategic HR partner
- Panel interviews and a pre-prepared exercise were carried out, the Panel comprising the Chief Executive, Director of Commercial and Commissioning in consultation with the Cabinet Member with Responsibility for Transformation and Commissioning, supported by the Strategic HR & OD business partner
- Successful candidates were taken to the Assessment stage, which included tests and interviews carried out by the Council's partner. Following this, recommendations were made about candidates to proceed to the Panel.

The Panel considered carefully the information about each of the candidates. One candidate had been recommended for the final stage and he was invited to meet with the Panel. It was agreed to offer Richard Taylor the post on a permanent basis.

**RESOLVED: that**

- (a) The post of Head of Human Resources and Organisational Development be offered to Richard Taylor, and**
- (b) The Chief Executive, in consultation with the Cabinet Member for Transformation and Commissioning, be authorised to settle the detailed terms of the contract.**

The meeting ended at 11.34am

Chairman .....